

Summer 2012 OPPORTUNITY ANNOUNCEMENT Seasonal Employment



POSITION: Visitor Use Assistant, GS-0303-04 to 05
WHERE: Alaska Public Lands Information Center, Anchorage, Alaska
SALARY: ~\$15.45-\$17.30/hourly including Alaska Cost of Living/Locality Pay

<http://alaskacenters.gov/job-opportunities.cfm>

SALARY:
Approximately ~\$15.45 and ~\$17.30 per hour, respectively. Grade levels are determined by education, experience and position availability.

QUALIFICATIONS:

- Must possess good customer service skills and be knowledgeable about recreational and sightseeing opportunities in Alaska. First-hand knowledge and experience is preferred.
- Physical demands of the position require lifting boxes up to 30 lbs and standing for several hours at a time.
- Duty hours are normally 8:45AM to 5:45PM, five days a week, including weekends and holidays. Schedules are subject to change.
- Employment begins in early May. Interpretive training and training on issues and topics of interest to our visitors is provided.
- Applicants must be students in good standing, enrolled at least half-time in a degree seeking program.

BRIEF STATEMENT OF DUTIES:
The Alaska Public Lands Information Center is a multi-agency facility run by the National Park Service and is responsible for informing the public about Alaska's public lands and their recreational opportunities. The Center provides:

- general & detailed information and orientation services on a variety of topics regarding recreational opportunities in Alaska; assisting visitors with trip planning; and dispensing information regarding state and federal recreational use rules and regulations;
- answers to general questions about Alaska's natural and cultural resources, including issues regarding management and protection of those resources (training provided);
- augmentation to Alaska Geographic personnel, selling publications, stocking display shelves, handling money, completing reports, and securing funds;
- recreational passes requiring fee collection, making change, and accounting for funds at the end of each day.

Starting date mid-May 2012

Additional Requirements:
This is a NPS uniformed position. Employment requires adherence to NPS uniform regulations.

HOW TO APPLY:
Submit a resume that contains information about your qualifications for employment to Ryan Smith, Lead VUA Park Ranger at AAPLIC, 605 West 4th Avenue, Suite 105, Anchorage, AK 99501. Better yet, drop it off during Center hours (10am – 5pm, M-F). For more information call (907) 644-3664 or email ryan_smith@nps.gov.

Ryan Smith
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